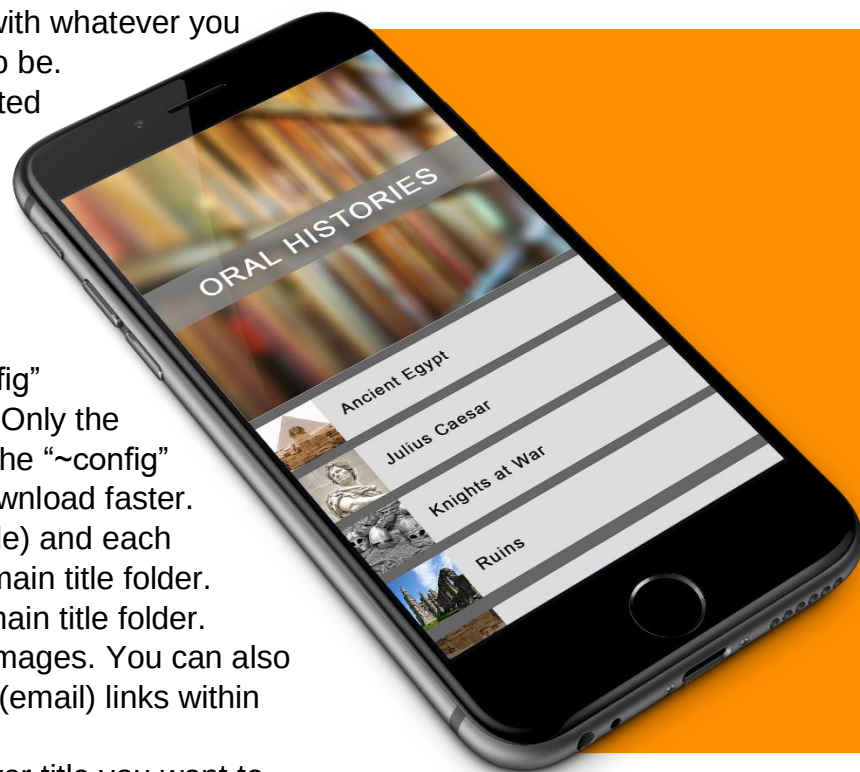


InfoAktiv Mobile Guide

Creating a InfoAktiv Mobile display

(Follow along with the “InfoAktiv Mobile Guide” video) Here is what you need to do:

1. These are the files you need to gather:
Audio clips (MP3 files), Video Clips (MP4 files) and Informative documents (PDF files).
Depending on the number of files you have to upload, allow yourself at least half an hour.
2. Create a main folder named with whatever you want the title of your display to be.
3. Choose your landscape-oriented image to be the background at the top of the page, no larger than 1920x1080 pixels. Name the image **“background.jpg”**. Then Create a holding subfolder for the background named “~config” and place the image in there. Only the background image goes into the “~config” folder. Smaller images will download faster.
4. Place each Audio clip (MP3 file) and each Video clip (MP4 file) into the main title folder.
5. Place any PDF files into the main title folder. These can be informative or images. You can also include hyperlinks and mailto (email) links within the PDF.
6. Rename each file with whatever title you want to appear on the button.
7. Create a square image to go with each file. Give the image the same name as its corresponding file, for example: “Ancient Egypt.mp3” will have a button image named “Ancient Egypt.jpg”. The button images can be jpg, png or animated gif files and their ideal size is 540x540 pixels.
8. If you would like the files in a specific order then you can do this by creating a .txt file named “fileorder.txt” and write the file names in a list. For example “Ancient Egypt.mp3” would be first and so on:
“Ancient Egypt.mp3”
“Julius Caesar.pdf”
...
Then save the .txt file within your folder and rename the file extension from .txt to .lst.



9. Zip up the folder by right clicking > Sent to > Compressed (zipped) folder. Then head over to <https://infoaktiv.online/> and sign in with your email and password. Click “Add new folder” > “Choose file” > browse and select your zipped folder > then click the “Upload” button.
10. Once your display has been uploaded, you should now see it at the bottom of the list on your page. Click the “view” button. After viewing your display and making sure you are happy with it, you can create a QR code for the public to scan. Copy the website address (URL) from your browser’s address bar at the top of the page and head over to the QR code generator site <http://goqr.me/>.
 - a. Choose URL from the “Type” section.
 - b. Paste your URL into the “Contents” box.
 - c. Click the “Download” button and download your QR code as a “JPEG”.
11. Save your QR code and then print it out. The public can then scan this with their mobile phones and view your display.